

## **Chapter Year End Report for VP Administration**

Please attached the corrected Minutes for the 2003-2004 year.

What, if any, were your goals for the year?

Did you meet these goals? Yes or No and give an explanation for the answer.

List any positive experiences you had in this position:

List any negative experiences you had in this position:

Provide any suggestions for improvements to the job description or suggested methods for accomplishing tasks associated with this position.

Comments/challenges/concerns or ideas for next year: